



New Hinksey CE Primary School

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Headteacher: Mrs Charlotte Haynes

Chair of governing body: Harm-Jan Fricke

Minutes of a meeting of the Full Governing Body of New Hinksey CE Primary School Tuesday 12 July 2022

The meeting started at 6.35 pm.

Item	Discussion	Action																														
	<p>Present:</p> <table border="0"> <tr> <td>Samrah Ahmed</td> <td>Parent</td> <td>SA</td> </tr> <tr> <td>Brad Baines</td> <td>Co-opted</td> <td>BB</td> </tr> <tr> <td>Kieran Cox</td> <td>Parent</td> <td>KC</td> </tr> <tr> <td>Harm-Jan Fricke</td> <td>Co-opted (Chair)</td> <td>HJF</td> </tr> <tr> <td>Charlotte Haynes</td> <td>Head Teacher</td> <td>CH</td> </tr> <tr> <td>Miriam Jackson</td> <td>Foundation</td> <td>MJ</td> </tr> <tr> <td>Helen Nash</td> <td>Staff</td> <td>HN</td> </tr> <tr> <td>Fiona Hawkins</td> <td>Co-opted</td> <td>FH</td> </tr> <tr> <td>Brad Baines</td> <td>Co-opted</td> <td>BB</td> </tr> <tr> <td>Denise Tucker</td> <td>Foundation</td> <td>DT</td> </tr> </table> <p>Apologies: Richard Bailey offered apologies which were accepted Crispin Chatterton offered apologies which were accepted Sanna Nabi offered apologies which were accepted</p> <p>Absent :</p>	Samrah Ahmed	Parent	SA	Brad Baines	Co-opted	BB	Kieran Cox	Parent	KC	Harm-Jan Fricke	Co-opted (Chair)	HJF	Charlotte Haynes	Head Teacher	CH	Miriam Jackson	Foundation	MJ	Helen Nash	Staff	HN	Fiona Hawkins	Co-opted	FH	Brad Baines	Co-opted	BB	Denise Tucker	Foundation	DT	
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1	<p>Welcome and apologies</p> <p>The chair welcomed all governors. He was hoping to welcome Sanna Nabi, newly elected parent governor but notice of the meeting was too short and she is unable to attend.</p> <p>The meeting was quorate.</p>																															
2	<p>Notification of any urgent business</p> <p>None</p>																															
3	<p>Declaration of pecuniary/business interests</p> <p>None</p>																															
4	<p>Approval of the minutes of the meeting 28 April and 6 May 2022</p> <p>The minutes of both those meetings were approved as a correct record</p>																															
5	<p>Matters arising not covered elsewhere on the agenda</p> <p>5.1 The LA are aware of the LA governor vacancy and the chair has been in contact with the local Cllr. Governors may wish to suggest a name.</p> <p>5.2 Kieran Cox confirmed his willingness to continue as a Parent Governor.</p>																															

<p>5.3</p> <p>5.4</p>	<p>The Code of Conduct had not been uploaded to GovernorHub confirmations – but has been now.</p> <p>The chair had not been able to contact Alyson Milward because she has retired but has contacted Cllr Liz Brighthouse and is waiting for a response.</p>	
<p>6.</p> <p>6.1</p>	<p>Committee reports</p> <p>Resources Committee 12 July 2022</p> <p>The meeting had been held just before the FGB meeting. Minutes will be uploaded to the FGB folder when available.</p> <p>The committee chair reported that the issues discussed were: an update on pupil numbers and staff changes including a TA vacancy; the budget had been validated by the Finance Team with the recommendation that it be monitored carefully.</p>	
<p>6.2</p> <p>6.3</p>	<p>Standards Committee 21 June 2022</p> <p>Minutes had been shared on GovernorHub.</p> <p>Governors noted:</p> <ul style="list-style-type: none"> • A report from the class teacher on Relationships and Sex Education (RSE) • Draft curriculum is in place to be introduced in September 2022 • Progress made on school development through Covid disruption due to the commitment of staff. • Harvesting potatoes grown on the school allotment generated huge excitement among children. <p>SIAMs working group:</p> <p>Report on implementing and embedding Vision Statement</p> <p>Children are very responsive to the school vision of ‘life in all its fullness’.</p> <p>Governors asked how the new curriculum fits with SIAMS. ‘Life in all its fullness’ is about an enriched curriculum. A criticism had been that the school did not always make the link between vision and curriculum explicit. Some of the values are shared across different religions but John 10:10 makes it explicitly Christian. Some topics will lend themselves to specific values e.g. tolerance and understanding fits in citizenship. Children will encounter the word ‘diversity’ in different parts of the curriculum. Governors hope that a SIAMS inspector will recognize that Christian values are being taught without being forced into a strait-jacket. Governors wondered whether there are more opportunities to make values explicit. Yes, children have brainstormed what ‘life in full’ means to them. Children might be asked to reflect at the end of a week, what have you learned that illustrates life in all its fullness? Governors suggested that the school vision is explained in different ways on a regular basis in the school newsletter. Should there be posters in the classrooms?</p>	
<p>7.</p>	<p>Headteacher’s report</p> <p>The headteacher reported on very recent data relating to pupil achievement.</p> <p>Governors noted:</p> <ul style="list-style-type: none"> • EYFS 77% assessed at Good Level of Development • Year One Phonics screening 79% met the threshold which considering Covid disruption is good. 	

Year Two Key Stage 1 Attainment			
	% at Expected standard or above	% at Greater depth	
Reading	59	47	
Writing	59	6	
Mathematics	82	41	
RWM combined	47	5.8	
<p>In reading the pattern was unusual in that there were a high number working at greater depth and a high number working below expectations Governors asked why the combined RWM percentage was lower than 59. Different children reached the expected standard in the three subjects and there were some children who reached it in two subjects but not in the third. Governors noted that the combined percentage in 2019 was 74% as opposed to 47% in 2022. Is it due to Covid? Yes.</p> <p>Key Stage 2 Headlines 2019 result in brackets</p>			
	% at Expected standard or above		% at Greater depth
Reading	76 or 80* (86)	* One child had Covid Higher than national ave	40
Writing	62 (82)	A little lower than national	9.5
Maths	62 (86)		33
Spelling, Punctuation and Grammar (SPAG)	76 Or 80* (86)	* One child had Covid	45
RWM Combined	45 (82)		10 (14)
<p>Governors asked whether the difference was due to different cohorts. That's partly the reason but Covid disruption accounts for a lot. Four children were only a few marks short of getting expected. The scaled average scores for reading 105.85 (106), Mathematics 103.57 (107) and SPAG 107.7 (109) were really good considering Covid.</p> <p>Governors asked whether there was a wide variation. Yes. <i>Is it lots of children at the lowest end?</i> No, some nearly reached expected so its more even. The headteacher pointed out that the school is not obsessed with drilling children. The headteacher recognizes that writing must be the priority.</p> <p>Governors asked if there was an issue with EAL children? The headteacher will analyse data in more detail over the summer and report to governors in the autumn. Governors understand that the assessments expect very sophisticated punctuation.</p>			
7.1	<p>Staffing update Two teachers will be leaving at the end of term and the headteacher has appointed two replacements. One new teacher is an Early Career Teacher (ECT) who will have a programme of support and time out of class for two years.</p>		
			Detailed analysis in October agenda

	<p>There will be movement among the Teaching Assistant staff with one moving to a school closer to home, one temporarily reducing her time for childcare reasons and one increasing her days. There is one member of the staff on long term sick.</p> <p>7.2 Pupil numbers currently stand at 139 plus some nursery children. This is six fewer than the school would like. Since each child brings in £3k, the school income is £18k down.</p> <p>7.3 Well-being. It has been a difficult year and we're approaching the end of term.</p> <p>7.4 Enrichment There have been inspiring signs of the school coming out of Covid disruption including: School trips, dance activities and the school production of The Key Master. It was lovely to have parents back in the hall. The summer fete was a great success and very good for community links. Governors expressed gratitude to April Jones, PFA chair and Gemma Jackson, PFA treasurer for their great efforts which made £3,200 on the day with an additional sum from sponsorship.</p> <p>7.5 Community links A group of former Punjabi pupils came together to re-enact a photograph taken 55 years ago. The item featured on BBC South. The school is looking forward to forging links with Father Thomas Fink-Jensen, the new vicar who will join the governing body ex officio.</p> <p>7.6 SEND. The school supports Individual Education Plans with targeted support and interventions.</p> <p>7.7 Pupil Premium Report will be made to the autumn term meeting. The continuation of Free School Meal voucher scheme requires a great deal of administrative time.</p> <p>7.8 The School Development Plan 2021-23 is still in progress as it covers two years. The plan, annotated with headteacher comments was tabled. The spring term was very difficult, so some actions intended in the past year have not been completed. The plan has been discussed in more detail in the Performance & Standards committee. Year 4 Multiplication test involved pupils answering 25 questions with six seconds allowed for each. There is no benchmark or pass mark so parents will be given their child's raw score. The next Performance & Standards committee will discuss SDP progress in more detail and report to the full governing body.</p> <p>7.9 Priorities for development in 2022-24 will include:</p> <ul style="list-style-type: none"> • Attendance – a government priority • Writing • Maths • Pupil Welfare and behaviour • SIAMS • Pupil Premium and SEND <p>Performance & Standards committee focuses on a particular strand at each meeting (apart from the first meeting each year when the committee carries out an overall review.)</p>	<p>Clerk agenda</p> <p>Clerk agenda</p>
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7.10	<p>Governors recorded their appreciation of staff who are leaving at the end of term:</p> <ul style="list-style-type: none"> • Lorraine Christensen has worked at New Hinksey for 17 years and made a massive contribution to the life of the school. • Tory Martin has been at the school for three years • Sandra Pavlov who has worked as a TA for 15 years. <p>Governors thank them all and wish them well.</p> <p>Governors also wish to thank Catherine Unia and the allotment association for all their help especially in clearing weeds under the plum trees.</p>	
8	<p>Governance</p> <p>8.1 Governor vacancies The new vicar Father Thomas Fink-Jensen will join ex officio The local councillor has been asked to nominate to the LA governor vacancy. The school may use Inspiring Governance to find a volunteer if no name emerges.</p> <p>8.2 Governors appointed for the headteacher’s performance management are:</p> <ul style="list-style-type: none"> • Fiona Hawkins • Harm-Jan Fricke • Dee Tucker <p>8.3 City schools provide a serving headteacher to act as external adviser for the performance management meetings.</p> <p>8.4 Dates of FGB meetings in 2022-23 The following dates were agreed:</p> <p style="padding-left: 40px;">Wednesday 12 October 2022 Tuesday 13 December 2022 Wednesday 8 February 2023 Tuesday 28 March 2023 Thursday 27 April 2023 Wednesday 12 July 2023</p> <p>It was agreed that meetings will start at 6.30pm.</p>	
9.	<p>School Streets</p> <p>Governors shared information about the scheme which included:</p> <ul style="list-style-type: none"> • Extra funding for cycles and cycling proficiency training to encourage active travel • Four pilot schemes including St Ebbes will be made permanent and OCC is looking for more schools to join • Schemes involve excluding cars from school streets – with exceptions for residents and parents of SEN children – and may use number plate recognition cameras. <p>The headteacher pointed out that such a restriction would discourage staff working at New Hinksey. This led on to a discussion about staff parking and the continuing need to provide parking. It was agreed that representations should be made to Oxford City Council and OCC pointing out the link to staff recruitment and retention. Governors believe that no other school provides no parking for its staff.</p> <p>The chair will contact local councillors and the County Council.</p>	HJF contact council

10	<p>Any other business and items for next agenda No AOB</p> <p>Items for next agenda – will include:</p> <ul style="list-style-type: none">• Election of chair and vice-chair• Pupil Premium report• Report from P&S committee on review of School Development Plan <p>The Performance and Standards Committee will include in their agenda</p> <ul style="list-style-type: none">• Review of School Development Plan	
10.	<p>Dates of next meetings</p> <p>Wednesday 12 October 2022 at 6.30pm</p> <p>Performance & Standards Committee 20 September 5.15pm</p> <p>All meetings will be in school.</p>	

The meeting closed at 7.50